



## APPLICATION CHECKLIST

Thank you for your interest in Wheaton Academy. Applications for Fall 2010 are currently being accepted. To begin the admissions process, the following items must be submitted to the Admissions Office. Applications submitted by January 15 will be considered for admission. Applications received after that time will be considered as space is available.

**APPLICATION FOR ADMISSION:** Including Student and Parent Responses. The student response section should be completed by the applicant in his/her own handwriting. *Be sure to sign the application on student section, parent section, and statement of faith.*

**STUDENT PHOTO:** Attach a photo of the student to the application as marked. This is optional but it does help us to identify the students when the school year begins.

**APPLICATION FEE:** Prior to January 15, the application fee is \$25.00. If postmarked after January 15, the application fee will be \$50.00. The application cannot be processed until the non-refundable application fee has been paid.

**REPORT CARDS:** Applicants for the Freshman class should send copies of two report cards: the final seventh grade report card and the most recent report card for eighth grade. Transfer students should submit a transcript of classes and grades from their current high school. Homeschoolers must submit report cards or a written synopsis of work achieved.

**STANDARDIZED TEST SCORES:** Send a copy of the most recent standardized test scores. This can be the EXPLORE, STANFORD ACHIEVEMENT TESTS, IOWA BASICS or any similar test. Please do not send IGAP unless you have no other standardized test. If you must send the IGAP please be sure it includes reading and math scores.

**TEACHER EVALUATION FORMS:** Please deliver the three teacher evaluation forms and the return envelopes (stamped) to the appropriate academic teachers: one to the current English teacher, one to the current math teacher, and one to a teacher of the applicant's choice. **These should be sent from the teacher directly to the Admissions Office, not returned to the student.** Homeschoolers should have the English and math forms filled out by the person teaching that subject. If both are family members then someone outside the family should fill out the student selected form. This could be a music teacher, a coach, a Sunday School teacher, a tutor, etc.

**YOUTH PASTOR EVALUATION FORM:** The Youth Pastor evaluation may be submitted to your youth pastor, head pastor, Sunday School teacher, or a small group leader who is most familiar with your child. The form should be given to the pastor along with the return envelope (stamped) and sent directly from the pastor to the Admissions Office.

After completing the application, mail it in the provided envelope along with the applicant's report cards, standardized test scores, and application fee. When all of the above information is received, you will be contacted to schedule an appointment for an interview with our Director of Admissions, Brenda Vishanoff. The presence of both parents and student at the interview is required except under unusual circumstances. Since class size is limited, **early application is highly recommended.**